

**State FFA Degree
District Checklist**

Name _____

Chapter _____

This form is required in the evaluation for state degree applicants in the district check of the Oregon FFA Association State Degree process. The purpose of this form is to show evidence that the applicant has met all requirements to receive their degree

Members must 'Meet' all standards in order to qualify for the State FFA Degree.

Requirement	Does Not Meet	Meets
Applicant has received the Chapter FFA Degree.		
Applicant has been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.		
Applicant has submitted at least two years of SAE records which have been verified by the district process.		
While in high school, the applicant has completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience. Include a copy of the transcript with the application.		
SAE answers yes the Guidelines & Expectations for SAE's adopted by the Oregon FFA Association		
SAE fits into a current National Proficiency Area		
SAE projects are all listed as the correct type (Entrepreneurship, Placement or Research) with the correct type of supporting records included in application. Example: Animals owned by the applicant may not be listed as Placement projects. Research projects conducted by applicant must be listed as Research projects not Placement projects.		
SAE projects are not duplicated as multiple SAE types or as both paid and unpaid hours. Examples: Same project listed as both Research and Placement. Same project listed as Entrepreneurship and Placement. Same Placement project hours listed as both Paid and Unpaid.		
Applicant has earned and productively invested at \$1500 or un-paid placement hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 1,500. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree. A minimum of 500 hours must be worked in the last two years regardless of the type of SAE project.		
Each project included in the application provides enough detail for an outside reviewer to understand what it is and how it is agriculturally related. (i.e. Description should include name of employer/project, duties and responsibilities of applicant, description of employment/project.)		
Each project included meets state guidelines to be considered a Supervised AGRICULTURAL Experience. <ul style="list-style-type: none"> • Use of the National Council for Agricultural Education AFNR standards to determine if the project is agricultural. 		
Are unusually high numbers of hours or income/expense explained in the box provided on the Checklist page of the application? <ul style="list-style-type: none"> • If application claims over 2,080 hours per year • Appropriate amount of operating expenses for each Entrepreneurship project 		
Applicant has demonstrated leadership ability by:		

<ul style="list-style-type: none"> Performing 10 procedures of parliamentary law. Giving a six-minute speech on a topic relating to agriculture or the FFA. Serving as an officer, committee chairperson, or participating member of a chapter committee. 		
Applicant has a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent. Must have an accumulative GPA of 2.0 as of December 31 st of the year applying. GPA is based on the last term/semester completed.		
Applicant has participated in the planning and completion of the chapter's program of activities.		
Applicant has participated in a total of 30 activities with at least five FFA activities above the chapter level. Chapter meetings do not count. Example: The same activity completed for 3 years, counts as three activities.		
Applicant has participated in a minimum of 10 school and/or community activities. Example: The same activity completed for 3 years, counts as three activities.		
Applicant has completed at least 25 hours of community service in a minimum of two different activities. All hours are cumulative. i.e. – the 10 hours used to obtain the chapter degree can be used towards the state degree. The community service hours must be in addition to hours spent on paid or unpaid SAE projects. The hours cannot serve a dual purpose in fulfilling both community service and SAE requirements.		
Listed activities meet Community Service Guidelines for FFA Degrees. (Click Here for Guidelines)		
Applicant has presented to a group of individuals, including any of the following: advisory committee members, business and industry representatives, school personnel, state officers, and alumni members.		
Applicant has met all above criteria and has received approval from the majority of the advisors in the district to receive the Oregon FFA State Degree		

Community Service HINTS: Applications need to list “Individual/Group/Organization to whom service was Provided” in the first column, not who service was performed with. Applications which list FFA, 4-H or applicant’s own school in the first column are wrong and will be questioned by national reviewers.

Example of Bad Entry:

- Individual/Group/Organization to whom service was PROVIDED: FFA chapter
- Service performed and whom you performed the service with if applicable: Helped with fundraiser
- Hours: 3
- If true, this is not acceptable within the guidelines. A common error is for applicants to list who they served WITH in column 1. If what they actually did was participate in a fund raiser for something acceptable with their chapter, it meets the guidelines but is entered incorrectly leading reviewers to believe the service was provided to the chapter.

Example of Acceptable Entry:

- Individual/Group/Organization to whom service was PROVIDED: XYZ Local Children’s Hospital
- Service performed and whom you performed the service with if applicable: Raised money for play area.
- Hours: 3
- In this example reviewers can reasonably assume the service was provided to a community group which meets the guidelines.

Example of Good Entry:

- Individual/Group/Organization to whom service was PROVIDED: XYZ Local Children’s Hospital

- Service performed and whom you performed the service with if applicable: Volunteered with my FFA Chapter to hold a BBQ fundraising dinner. All money earned was used to clean and repair the children's play area in the pediatric wing of the hospital.
- Hours: 3
- In this example reviewers can clearly determine the service meets the guidelines.